



**Lynden Township**  
320-281-9339 - [planning@lyndentownship.net](mailto:planning@lyndentownship.net)

**Stearns County Environmental Services**  
Stearns County Service Center - 3301 County Rd 138 Waite Park, MN 56387  
320-656-3613 or 1-800-450-0852

## Lynden Township Construction Site Permit Application

Property Owner Name: _____	<b>Office Use Only</b>
Mailing Address: _____	Permit # _____
Property Address: _____	Receipt Date _____
Parcel ID Number: _____	
Email: _____	Phone: _____
Legal Description: _____	

Type of Construction	Type of Project	Within 1000ft of lake, 300ft of river, or in floodplain?	Application Fee
<b>Residential Structure</b>	New Dwelling	Yes (contact Stearns County)	<b>\$800</b>
	Replacement Dwelling		
	Moved-in Structure	No	<b>\$500</b>
	Addition/Remodel	X	<b>\$400</b>
<b>Other Structure</b>	Garage    Shed Deck      Other	X	<b>\$400</b> <b>\$100 (deck)</b>
<b>RV Park or PUD</b>	Deck    Shed    Other	Call Environmental Services for Fee	

### Proposed Project Information

**Project Description:**

<b>Contractor Name:</b> _____	<b>License #</b> _____
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**Use of Structure:**      ☐ Residential      ☐ Business      ☐ Agricultural      ☐ Accessory

<i>Principal Structure</i>	<i>Dimensions/Description/Explanation</i>	
Dimensions		
House Area (including attached garage)		
Structure Height		
# of Bedrooms		
# of Floors		
Walk Out? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Retaining Wall(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Deck(s) Dimensions		
Total Area of All Decks		
Building Plans Included? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b><i>Other Structure(s) (Not for Livestock)</i></b>		
# of Other Structures		
Dimensions		
Sidewall Height		
Structure Height		
Area of All Structures		
Dormers? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Bathroom/Sink? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Retaining Wall(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No		

## Lot Coverage Calculation Worksheet

Lot coverage is limited to 25% (residential) of the total lot. **The total may not be larger than the maximum coverage calculation below.** Please be advised that if you are over the lot coverage allowance, you must reduce your coverage or apply for a variance before your proposed project will be permitted. Please calculate out all that apply to your situation. If an item does not apply, please leave it blank.

Proposed Structure(s)	Length (ft)	Width (ft)	Total (ft <sup>2</sup> )
1.			
2.			
3.			
<b>Existing Structure(s)</b>			
House & Attached Garage			
House Only			
Detached Garage			
<b>Other Structures</b> <i>*All sheds, utility buildings, dog kennels, greenhouses, etc.</i>			
1.			
2.			
3.			
4.			
Deck(s)			
Driveway/Parking Areas <i>*Asphalt, cement, gravel</i>			
Sidewalk, Patio, Paving Stones			
Landscaping (plastic under rock)			
<b>Other</b>			
1.			
2.			

<b>Total Coverage (ft<sup>2</sup>)</b>	
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<b>Lot Area (ft<sup>2</sup>):</b>		<b>X</b>	<b>25%*</b>	<b>=</b>	<b>Maximum Coverage (ft<sup>2</sup>)</b>	
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\*Residential Only

**Lot Area:** Calculate lot area by multiplying the length of the lot times the width. However, if the length and width vary, as in the example, take the average length and width:

Average Lot Width (ft):

Average Lot Length (ft):

Lot Area (sq. ft):

Or, if you know lot acreage, enter below:

**X     43,560 sq. ft.**

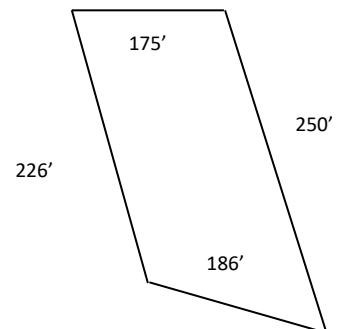
*acres*

*Lot Square Feet*

### Example

Average Width:  $175' + 186' = 361/2 = 181'$   
 Average Length:  $226' + 250' = 476/2 = 238'$   
 Lot Size: (W)  $181' \times$  (L)  $238' = 43,078$  sq. ft  
 Lot Area: 43,078 square feet

**Note: 1 Acre = 43,560 ft<sup>2</sup>**



## Site Plan

Indicate the following in a site sketch or on a separate drawing to be included with this application.

Please provide distances from structure to:			
Rear Yard:		ft	Wetlands
			ft
Side Yard:		ft	Top of Bluff (If Applicable)
			ft
Side Yard:		ft	OHWL: (If Applicable)
			ft
Right-of-Way		ft	Septic Tank:
			ft
Road Center:		ft	Septic Drainfield:
			ft

### Township Approval

A valid township signature may be required prior to Stearns County reviewing this application.

Permit Conditions: \_\_\_\_\_

Township Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Agreement:** I hereby acknowledge that I have read this application and state that all information is true and correct to the best of my knowledge. I further agree that all work performed will be in accordance with approved plans, specifications and conditions, and to abide by all of the ordinances of Stearns County regarding actions taken pursuant to this application. Any plans submitted herewith shall become part of the permit application. This application shall not be considered a complete application until the applicant has staked the proposed building site. **Incomplete applications shall expire six (6) months from the date of application.** It is the responsibility of the applicant to obtain any other necessary permits from their Township. Signature of this application authorizes Environmental Services / Lynden Township Staff to enter upon the property to perform needed inspections. Entry may be without prior notice.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date