

**RESOLUTION #2009-3  
LYNDEN TOWNSHIP**

WHEREAS, the Lynden Township Board of Supervisors ("Board") is the governing body of Lynden Township ("Town") charged by law with certain powers and duties to conduct the affairs of the Town;

WHEREAS, in accordance with Minnesota Statute ("M.S.") 367.11 "It shall be the duty of the town clerk: (1) to act as clerk of the town board and keep in the clerk's office a true record of all of its proceedings; (3) to record minutes of the proceedings of every town meeting"; and,

WHEREAS, the Town is required by §15.17 Subd. 1, to "... make and preserve all records necessary to a full and accurate knowledge of their official activities."; and,

WHEREAS, the power to decide the content and level of detail of the minutes is vested in the Board; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township Board of Lynden Township, Stearns County, Minnesota hereby adopts the following:

Any tape recordings made of meetings by the Board are solely for the purpose of assisting the clerk to develop accurate minutes. Such tapes are not part of the Town's official records and, after approval of the minutes of the meeting to which a tape applies, will be recycled for use at future meetings. If the Board is taping a meeting, the Board may make a motion at the meeting to make the tape recording part of the official record of the meeting. If a motion is passed to make a tape a part of the official record, the Town clerk shall preserve the tape as part of the official record and make it available in the same manner as written minutes.

Yes No Other

Supervisor Anne Ackerman X \_\_\_\_\_

Supervisor Jerry Finch X \_\_\_\_\_

Supervisor Dave Johnson X \_\_\_\_\_

Adopted this 4th day of May, 2009

Attest: Del Moeller, Town Clerk

Anne Ackerman, Town Chair