

**LYNDEN TOWNSHIP BOARD  
MONTHLY MEETING IN PERSON  
March 7, 2022**

Those present at the Lynden Township Hall were Supervisors Dave Johnson, Dennis Niemi and Tom Plaggerman, Clerk Jenny Schmidt and Treasurer Jean Schermer. James Kantor, Planning Administrator, was also present beginning at 8:00 p.m. Johnson called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

Agenda: Johnson asked if there were any additions to the agenda from the Board or public. March Reorganizational meeting was added. Johnson made a motion to approve the agenda with the addition, seconded by Niemi, all in favor, motion passed.

Meeting Minutes: The February 7, 2022 regular Twp. Board minutes and the February 15, 2022 Ordinance 12 Reconciliation minutes were reviewed for approval. Johnson made a motion to approve the February 7 Board meeting minutes and the February 15 Ordinance reconciliation minutes, seconded by Plaggerman, all in favor, motion passed.

Treasurer's report: Treasurer Schermer reviewed the following: Receipts totaled \$51,700.50; Disbursements totaled \$30,104.27; ending Balance \$456,683.61, which includes the \$113,434.96 ARPA Funds. Johnson made a motion to accept the January treasurer's report and to sign the CTAS forms including the Claims list, Net pay account distribution, and cash control statements, seconded by Plaggerman, all in favor, motion passed.

Darlene Dillon/Michelle Schroeder Certificate of Compliance – 248 155<sup>th</sup> Str South Haven PID #19.10409.0000: Owner and surveyor submitted a proposed Certificate of Compliance that includes existing and post-split legal descriptions. Johnson is concerned with the discrepancy of Parcel B: 1.82 acres vs 2.5 acres legal descriptions. Dillon understands the discrepancy and requests this be approved as presented as she is certain this is what Stearns Co needs. Niemi made a motion to accept the proposed Certificate of Compliance and to authorize the Chair and Clerk to execute the document, seconded by Plaggerman, all in favor, motion passed.

Spring Cleanup: Plaggerman received confirmation from Clearwater Twp on the use of their maintenance building for June 11 from 8-11 am. West Central Sanitation pricing has been received. Signage, publications and volunteers are needed.

Ordinance 12 Reconciliation: A working session was held February 15 and the changes reviewed. Johnson made a motion to approve the amendments essentially as to form and to allow the Chair and Clerk to sign outside of a regularly scheduled meeting, seconded by Niemi, all in favor, motion passed. Ordinance should be recorded upon execution.

American Rescue Plan Act (ARPA) Projects Spreadsheet and Reporting: Funds received to date \$113,434.96. Niemi continues to obtain quotes in re replacing furnace. Clerk to continue to track proposed projects that are suggested on spreadsheet.

MIDCO and Star Link Connection Inquiry: MIDCO Business Proposal was received. Kantor is to request an estimate from Star Link, which should include the length of the commitment.

Five (5) Year Road Plan: Niemi reviewed the concept of a 5 Year Road Plan with Short Elliot Hendrickson (SEH) and obtained a written quote. The Plan would develop a map and potential costs associated with a project, which would assist with budget planning. Johnson makes a motion to authorize the Chair and Clerk to sign the Agreement, contingent on Twp Attorney Michael Couri's review, seconded by Niemi, all in favor, motion passed.

2022 Summer Maintenance Contract: Johnson makes a motion to authorize the Chair and Clerk to sign the Road Contractors Services Agreement with Schendzielos, contingent on Twp Attorney Michael Couri's review, seconded by Niemi, all in favor, motion passed.

Stearns Deputy Tyler Thunstedt Calls for Service Updates: January calls totals were around 60, of those 11 were traffic, a couple burglaries, thefts and DUIs. February calls were around 47, much of the same as January. At the Supervisor's request Thunstedt will follow up on a damage re: mailbox and street sign. The Board also requests weight restriction enforcement in the next coming months.

Stearns County Emergency Management All-Hazard Mitigation Plan: Johnson attended the February 10 meeting. The Twp should participate so that we can apply for federal funds without a disaster declaration. Our goal would be to improve the early warning system and placement of dry hydrants. Johnson made a motion to authorize the issuance of the letter of intent/statement of interest, seconded by Plaggerman, all in favor, motion passed.

Feedlot Complaint Katherine Lange 21832 Co Rd 44 PID #19.10515.0002: Johnson received complaints in re no shelter for the animals. SCES issues the permit but indicate they have no requirement for shelters. They referred Johnson to Board of Animal Health, which they referred Johnson to Sheriff, who indicated there is no state law or ordinance violation.

Feedlot Shelters: Per Twp Atty Michael Couri, we can enact an ordinance for shelters but it cannot be retroactive for the complaint listed above. He is not aware of any other township that has passed such an ordinance. Table to April meeting.

2022-01 Resolution Reestablishing Precincts and Polling Places: Johnson made a motion to approve Resolution 2022-01, seconded by Niemi, all in favor, motion passed.

Road Variance Donald Hagmann 927 Belview Rd PID #19.10204.0000: Scott Ergen submitted a variance application obo Hagmann, along with the \$750 fee. The proposed addition would fall within the same footprint, just going higher, but a variance from Stearns Co Ord. #439, Section 9.9.9 is needed to come in to compliance for the setback from the center line and the side setback. Belview Rd is a private road and all owners on the road have signed indicating their approval. Johnson confirms it is a private, platted road that the township has not accepted, but we still do have authority of the right of way. Planning Administrator James Kantor is to contact Ergen for site visit.

Jack Schabel: March 21, 1pm contract negotiations will occur. Schabel will submit a proposal.

Carol Jones Rezoning inquiry 18564 Lake Maria Rd PID #19.10290.0000: This parcel is currently zoned A40 and she is considering requesting a rezone to R40. She was provided both SCES and James Kantor contact information.

Building permits: No building permits were received from Building Inspector Nancy Scott this month. There is a total of 1 building permit in 2022; 0 new single family houses and overall valuation increase of permits of \$1,200.

Driveway Permits: None

Right of Way Work Permits: Midco may have 2 ROW permits this year rather than 4

Correspondence: was reviewed which included:

- MAT Spring Short Courses

-MAT LTAP Gravel road and maintenance design seminar March 16. Johnson makes a motion to authorize Niemi and Plaggerman to participate, attend and be reimbursed for expenditures, seconded by Niemi, all in favor, motion passed.

-MAT LTAP Pavement Preservation April 7. Johnson makes a motion to authorize Niemi to participate, attend and be reimbursed for expenditures, seconded by Plaggerman, all in favor, motion passed. Niemi to give final details on April 4.

-SCES Ntc of PH for Lori Creamer 258 Baxter Rd PID 19.10656.0000

#### Review Bills and Claims for Approval

- Plaggerman made a motion to approve Johnson payroll claim, seconded by Niemi, 2 in favor, Johnson abstained, motion passed.
- Johnson made a motion to approve Niemi payroll and expense claim, seconded by Plaggerman, 2 in favor, Niemi abstained, motion passed.
- Johnson made a motion to approve Plaggerman payroll claim, seconded by Niemi, 2 in favor, Plaggerman abstained, motion passed.
- Johnson made a motion to approve all other bills and claims, utilizing check numbers 8223 through 8250, inclusive; motion seconded by Plaggerman, all in favor, motion passed.

#### Meeting Dates:

- Planning Commission – as needed.
- Annual meeting – March 8, 8:15 p.m.
- Board of Canvass – March 9, 6:00 p.m.
- Reorganizational meeting – March 17, 6:00 p.m.
- Schabel contract negotiation – March 21, 1:00 p.m.
- Monthly meeting – April 4, 7:00 p.m.
- Local Board of Equalization and Appeal – April 12, 6:00 p.m.

Johnson made a motion to adjourn the meeting, seconded by Plaggerman, all in favor, motion passed. Meeting adjourned at 9:06 p.m.

Respectfully submitted,

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Jenny Schmidt, Clerk

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David L Johnson, Chair