

**LYNDEN TOWNSHIP BOARD
MONTHLY MEETING IN PERSON
June 6, 2022**

Those present at the Lynden Township Hall were Supervisors Dave Johnson, Dennis Niemi and Tom Plaggerman, Clerk Jenny Schmidt and Treasurer Jean Schermer. James Kantor, Planning Administrator, was also present. Chair Johnson called the meeting to order at 7:00 p.m. and led the pledge of allegiance. Johnson then asked for a moment of silence in remembrance of D-Day.

Agenda: Johnson asked if there were any additions to the agenda from the Board or public. Clean up day and SCES Inquiry in re MOU were added. Johnson made a motion to approve the agenda with the additions, seconded by Niemi, all in favor, motion passed.

Meeting Minutes: The May 2, 2022 regular Twp. Board minutes, the May 10 Road Tour, and the May 17 Feedlot Working Session minutes were reviewed for approval. Johnson made a motion to approve the meeting minutes and road tour minutes, seconded by Niemi, all in favor, motion passed. Johnson made a motion to approve the feedlot working session minutes, seconded by Niemi, 2 in favor, Plaggerman abstains, motion passed

Treasurer's report: Treasurer Schermer reviewed the following: Receipts totaled \$1766,31; Disbursements totaled \$11,602.15; ending Balance \$394,259.75, which includes the \$113,434.96 ARPA Funds. Plaggerman made a motion to accept the May treasurer's report and to sign the CTAS forms including the Claims list, Net pay account distribution, and cash control statements, seconded by Niemi, all in favor, motion passed. Johnson requests Schermer research whether ARPA funds can be used for road signage purposes.

Draft Feedlot Shelter Ordinance Review: According to SCES, there are 5 current Feedlot permits within Lynden Twp. Per Twp Atty Michael Couri, permits expire after 2 years and upon renewal, expansion, or modification, this draft Ordinance would apply. A Working session was held May 17, 2022, notice was posted and was open to the public, and the draft Ordinance was created. Johnson provides a brief background of why this is being considered. A Feedlot Permit was issued by SCES and their Ordinance does not require shelter. The Lynden Board received multiple complaints of no shelter and animal cruelty at the Katherine Lange feedlot at Co Rd 44 and Frankfurt RD. These complaints were referred back by the Township to SCES, MN Board of Animal Health, and the Sheriff, with no action being taken, citing shelters are not required by the feedlot ordinance. Residents in attendance at tonight's meeting oppose the ordinance. Speakers included Julie Janski, Paul Janski (16918 CR 44), Mitch Moeller (15379 CR 44), Mitch Imholte (16543 CR 44), Katie Lange, Patty Asmus (15521 CR 44), Lee Holman (18030 CR 145), Vicky Luedtke (155th Str), Bob Klaverkamp (21832 Franklin Rd). They cited information from Animal Planning and Zoning, MN Cattleman's Assn, U of MN Extension Services, BQA certifications and MN Horse Counsel. Statements included: this ordinance is not necessary as there is already a government entity handling animal cruelty, livestock is our livelihood and we will take care of them, public needs to be educated, complainants are not present at tonight's meeting, feedlot permits are reviewed every 2 years by SCES for compliance, and draft ordinance should be declined. Johnson made a motion to drop further consideration of the draft Feedlot Shelter Ordinance, seconded by Niemi, all in favor, motion passed.

Short Elliot Hendrickson (SEH) Five (5) Year Road Plan: Niemi continues to work with Twp Attorney Michael Couri and SEH in re contract language and to obtain a written quote for costs associated with this road plan. Table to July meeting.

Schendzielos 2022 Summer Maintenance Contract and subcontractors: Niemi will contact Schendzielos to inform him, per the contract, written permission must be obtained by the Lynden Town Board prior to any subcontractor work being started, and that subcontractor is to provide a Certificate of Liability and Federal Tax ID.

Midco Contract: Twp Attorney Michael Couri has suggested changes to the contract. Kantor and Clerk Schmidt will follow up.

American Rescue Plan Act (ARPA) Projects: Funds received to date \$113,434.96.

- J&P Lighting has ordered the supplies for this project. As soon as they are received, Niemi will arrange for donated labor and installation.
- ACE HVACR LLC will install the furnace and AC Unit on June 7, 2022.
- Kantor will obtain estimate for desktop computer for at town hall.
- Add to the list: road signs, food shelf request, outside security camers, and Acacia Cemetery for well repair.

Planning Commission Resignation and Recruitment: Johnson made a motion to reappoint Gary Stang to another 5 year term, seconded by Niemi, all in favor, motion passed. The posting for recruitment remains active.

Alder Road Water Flow: A \$15,140 estimate from Schendzielos was received for the regrading and installation of a French drain on this west portion of Alder road. Johnson made a motion to fund this project using ARPA Funds, seconded by Niemi, all in favor, motion passed.

Cleanup Day June 11, 2022: Discussions for final arrangements were held. Johnson made a motion to authorize expenditure of not more than \$30 for refreshments for the crew, seconded by Niemi, all in favor, motion passed.

Record Destruction per retention policy: Clerk and Treasurer have archived and destroyed 2014 records per the Records Destruction schedule.

Appoint Election Judges for 2022 Primary and General Elections: Johnson made a motion to appoint the election judges as set out on the record and attached, seconded by Plaggerman, all in favor, motion passed.

SCES Inquiry in re Accessory Dwelling Units MOU: The current Memorandum of Understanding (MOU) with the Twp and Stearns County indicates Stearns County will hold the public hearing for the Conditional Use Permit in re accessory dwelling units. Given the number of CUPs the Township issues, Stearns County Environ Services (SCES) inquired if we would like to change the MOU to add this as Lynden's responsibility. Niemi made a motion to keep the MOU as is, making no changes, seconded by Plaggerman, all in favor, motion passed.

Building permits: Nine (9) Building permits were reviewed from Building Inspector Nancy Scott. There is a total of 12 building permits in 2022; 2 new single family houses and overall valuation increase of permits of \$1,154,000.00.

Driveway Permits: Ronald Hinkemeyer 20404 13th Ave PID #19.10529.0000.Dylan Nelson pending
Right of Way Work Permits: None

Correspondence: was reviewed which included:

- City of Clearwater Resolution Accepting \$2000 Library Donation
- State Demographer Population and Household Estimates

Review Bills and Claims for Approval

- Niemi made a motion to approve Johnson payroll and expense claim, seconded by Plaggerman, 2 in favor, Johnson abstained, motion passed.
- Johnson made a motion to approve Niemi payroll and expense claim, seconded by Plaggerman, 2 in favor, Niemi abstained, motion passed.
- Johnson made a motion to approve Plaggerman payroll and expense claim, seconded by Niemi, 2 in favor, Plaggerman abstained, motion passed.
- Johnson made a motion to approve all other bills and claims, utilizing check numbers 8293 through 8316, inclusive; motion seconded by Niemi, all in favor, motion passed.

Meeting Dates:

- Planning Commission – as needed.
- June 22, 2022, Legal Seminar Couri & Ruppe, Albertville City Hall
- Monthly meeting – Wednesday, July 6, 7:00 p.m. (due to July 4 holiday)
- Monthly meeting – Monday, August 1, 7:00 p.m.
- Monthly meeting – Tuesday, September 6, 7:00 p.m. (due to Sept 5 holiday)

Johnson made a motion to adjourn the meeting, seconded by Plaggerman, all in favor, motion passed. Meeting adjourned at 8:51 p.m.

Respectfully submitted,

Jenny Schmidt, Clerk

David L Johnson, Chair

2022 Election Judges

Barry Hample, David M Johnson, Tracy Nickolauson, Dennis Niemi, Bill Bradford, Roger Brown, Julie Duncan, Alvina Johnson, Lynn Kottke, Liz Leitch-Sell, Myriam Mansell, Kris Miller, Lisa Pridgeon, Randy Pullis, Charles Schultz, Ruth Schultz, Fran Spears, Hilary Studenski, Sheila Koshiol, Jo Magney, Jenny Schmidt