

**LYNDEN TOWNSHIP BOARD
MONTHLY MEETING IN PERSON
July 6, 2022**

Those present at the Lynden Township Hall were Supervisors Dave Johnson, Dennis Niemi and Tom Plaggerman, Clerk Jenny Schmidt and Treasurer Jean Schermer. James Kantor, Planning Administrator, was also present. Chair Johnson called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

Agenda: Johnson asked if there were any additions to the agenda from the Board or public. Norlein sprinkler heads in Lake Maria Road ROW was added. Plaggerman made a motion to approve the agenda with the additions, seconded by Niemi, all in favor, motion passed.

Meeting Minutes: The June 6, 2022 regular Twp. Board minutes were reviewed for approval. Johnson made a motion to approve the meeting minutes, seconded by Niemi, all in favor, motion passed.

Treasurer's report: Treasurer Schermer reviewed the following: Receipts totaled \$234,689.94; Disbursements totaled \$88,355.29; ending Balance \$540,594.40, which includes the \$113,434.96 ARPA Funds. Johnson made a motion to accept the June treasurer's report and to sign the CTAS forms including the Claims list, Net pay account distribution, and cash control statements, seconded by Plaggerman, all in favor, motion passed.

Short Elliot Hendrickson (SEH) Five (5) Year Road Plan: SEH (Blommel) and Couri continue negotiations in re contract language and to obtain a written quote for costs associated with this road plan. Table to August meeting.

Midco Contract: Twp Attorney Michael Couri has suggested changes to the contract, Midco has responded. Waiting on Couri 2nd response. Johnson will call Couri on this. Table to August, 2022, meeting.

American Rescue Plan Act (ARPA) Projects: Funds received to date \$113,434.96.

- J&P Lighting has delivered the supplies for this project. Niemi will arrange for donated labor and installation.
- ACE HVACR LLC installation is complete.
- Town Hall foundation repair. Niemi submitted picture to SEH to obtain quote. Johnson requests he obtain a quote from a local contractor/engineer.
- Outside Security Camera. Kantor obtained quote for \$3,420 but need high speed internet. Tabled pending Midco contract.
- Desktop computer for at town hall. Kantor recommends a gaming desktop at a cost of \$2,600, plus monitors. This will allow streaming and video of meetings. Need high speed internet. Tabled pending Midco contract.
- Add to the list: road signs, food shelf request, and Acacia Cemetery for well repair.

ARPA Resolution to Elect the Standard Allowance: The Couri Legal Seminar recommended townships consider adopting a resolution. Clerk and Treasurer to review and make recommendation at August meeting.

Cleanup Day June Summary Report: 86 residents were served. Approximate income was \$1,839, minus \$494 to Explorers, so \$1,345. Approximate expenses were \$5,198. Potential SCORE Grant \$3000. Expected cost from budget \$853 compared to \$130 in 2021.

Alder Road Water Flow and French Drain Project: A \$15,140 estimate from Schendzielos was received for the regrading and installation of a French drain on this west portion of Alder road. Johnson previously made a motion to fund this project using ARPA Funds, which passed. Work will begin the week of July 11.

Variance Inquiry JK Landscape Jerry Konz PID #19.10220.0010/19.10748.0128: Konz understands in order to get a permit for his proposed addition to his existing shop, a variance is needed as he is not able to meet the impervious surface/hard cover requirements. This may not be an issue if the two lots were consolidated. He also has a non-compliant 40 x 40 shed that was built last fall that he needs to bring in to compliance. An after the fact variance may address the side/rear building setback and impervious surface issue; and, the fact that no building permit was obtained remains an outstanding issue with Bldg inspector. Plaggerman reminds the Board there is an easement issue also. Johnson advises Konz to stop altering on the new parcel until the non-conforming property issue is resolved. Konz states he needs more yard space. He will talk to his lender and keep the township updated. Tabled to August or September.

Long and Crooked Lake Access Parking Sign #3 replacement: Clerk will inquire of the Long and Crooked Lake Assn if they will pay for the cost of the sign. Township would pay for installation.

Outdoor Storage Screening Compliance Dirksen, LLC 2340 197th Str E screening PID# 19.10674.0403: At the October, 2021 monthly meeting Matthew Dirksen, representing Restoration & Construction Services (RCS) LLC, requested and was granted an extension of the screening compliance deadline to June 15, 2022. Such has not been completed. The previous site plan was again reviewed tonight which shows where trees and a fence were going to be placed along Co Rd 145 and 197th St E. Dirksen indicates he put up a berm rather than trees in part along Co Rd 145 along the eastern part. He questions the 6 foot height requirement. Plaggerman will clarify Ordinance 439 with SCES and provide an update to him and the Board.

Future Purchase of Land for Township use: Johnson makes a motion to authorize Niemi to have preliminary discussions with the City of St. Cloud and other potential land owners in re the procurement of land for township use, seconded by Plaggerman, all in favor, motion passed.

Certificate of Compliance Michael Weis 21598 13th Ave PID #19.10520.0000: The \$325 Planning Commission Review fee has been paid. Kantor will arrange for a site visit and prepare findings for the Board. Tabled to August meeting.

Unfinished home Stephen Hommer 254 Woods Edge Rd PID #19.11027.0000: Clerk received an email from the owner indicating their intent to sell the property. Johnson made a motion to authorize Board to send a letter requesting cleanup and to obtain current permits, seconded by Plaggerman, 2 in favor, Niemi opposed, motion passed.

Property Complaint 189th Str E: Johnson received an email complaint that did not specifically identify a property on 189th Str E. There has been no response to a follow up inquiry. Tabled to August meeting pending possible further information.

Chris Keske 17492 CR 44 911 sign damaged & West Central Sanitation payment: West Central Sanitation damaged the 17492 911 sign and swing away mail box. Payment of \$125 has been received for the township portion of this matter. Plaggerman confirmed the swing away mail box has been rectified so that we can install our 911 sign and post. Post is to be mounted on mailbox post.

Preservation of Road Right of Way Couri Legal Seminar: At the legal seminar, Couri recommended a document to preserve Rd ROW on platted roads, regardless if accepted for maintenance. This is to be part of the plat filing. James Kantor, Planning Administrator, to review Subdivision Ord for inclusion as an amendment and add to platting process.

Camper Violation 842 Cascade Rd: Niemi observed the property and found a water hose connected, power connected and that they are using a field approach to access the RV. This may have been happening since last fall. He spoke with the owner and advised that Ordinance 439 does not permit an RV as an Accessory Dwelling Unit and that it must be removed. Johnson made a motion to authorize Niemi and Kantor to send a violation letter which includes the Administrative Fine Ordinance 10 language, seconded by Niemi, all in favor, motion passed.

Kim Norlien sprinkler heads in right-of-way – 20171 Lake Maria Rd PID #19.10543.0000: December 2021 monthly minutes reflect in part that Norlien agreed to move the heads after winter thaw. Niemi will follow up. Tabled to August meeting.

Building permits: 7 Building permits were reviewed from Building Inspector Nancy Scott. There is a total of 19 building permits in 2022; 2 new single family houses and overall 2022 valuation increase of permits of \$1,181,000.00.

Driveway Permits: Dylan Nelson 18748 Dover Rd pending

Right of Way Work Permits: 1 Stearns Electric pending and 2 Frontier pending; Couri indicates we need to ask for Certificate of Insurance from applicant and this applies to subcontractors also.

Correspondence: was reviewed which included:

-Noxious Weed Control (Johnson)

-SCES Public Hearing Ordinance 640 Vacation / Private Home Rentals

Review Bills and Claims for Approval

- Niemi made a motion to approve Johnson payroll and expense claim, seconded by Plaggerman, 2 in favor, Johnson abstained, motion passed.
- Johnson made a motion to approve Niemi payroll and expense claim, seconded by Plaggerman, 2 in favor, Niemi abstained, motion passed.
- Johnson made a motion to approve Plaggerman payroll and expense claim, seconded by Niemi, 2 in favor, Plaggerman abstained, motion passed.

- Johnson made a motion to approve all other bills and claims, utilizing check numbers 8317 through 8336, inclusive; motion seconded by Plaggerman, all in favor, motion passed.

Meeting Dates:

- Planning Commission – as needed.
- Monthly meeting – Monday, August 1, 7:00 p.m.
- Monthly meeting – Tuesday, September 6, 7:00 p.m. (due to Sept 5 holiday)

Plaggerman made a motion to adjourn the meeting, seconded by Johnson, all in favor, motion passed. Meeting adjourned at 9:13 p.m.

Respectfully submitted,

Jenny Schmidt, Clerk

David L Johnson, Chair