

**LYNDEN TOWNSHIP BOARD  
MONTHLY MEETING IN PERSON  
August 1<sup>st</sup>, 2022**

Those present at the Lynden Township Hall were Supervisors Dave Johnson, Dennis Niemi and Tom Plaggerman, Clerk Jenny Schmidt, Deputy Clerk Kelli Schuh and Treasurer Jean Schermer. James Kantor, Planning Administrator, was also present. Johnson called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

Agenda: Johnson asked if there were any additions to the agenda from the Board or public. The following two items were added:

- Brush & Tree trimming on 200<sup>th</sup> Street E
- Norlien Sprinkler Heads – 20171 Lake Maria Rd PID #19.10543.0000

Johnson made a motion to approve the agenda with the additions, seconded by Niemi, all in favor, motion passed.

Board Meeting Minutes: The July 6<sup>th</sup>, 2022, regular Twp. Board minutes were reviewed for approval. Plaggerman made a motion to approve meeting minutes, seconded by Niemi, all in favor, motion passed.

Treasurer's report: The report prepared by Treasurer Schermer was reviewed. Receipts totaled \$232,962.64; Disbursements totaled \$44,047.03; Ending Balance \$729,510.01, which includes the second payment from ARPA in the amount of \$113,434.97 for a total of \$216,854.93 ARPA Funds received to date. Johnson made a motion to accept the July treasurer's report and to sign the CTAS forms including the Claims list, Net pay account distribution, and cash control statements, motion seconded by Plaggerman, all in favor, motion passed.

Stearns County Deputy Tyler Thunstedt: Deputy Thunstedt made his report on calls within Lynden Township which included one burglary and some catalytic converter thefts. Niemi inquired about a dangerous dog on the loose and what is being done to resolve the situation.

Certificate of Compliance Michael Weis 21598 13th Ave PID #19.10520.0000: The Planning Commission reviewed the request on July 21<sup>st</sup>, 2022, and recommended approval without recommendations. The Board reviewed the Planning Commission's report and Johnson made a motion to accept the proposed Certificate of Compliance and to authorize the Chair and Clerk to execute the document, seconded by Niemi, all in favor, motion passed. The \$325 review fee has been paid.

Possible Camper Violation 20624 Woodbine Road: Josh & Tessa Soltis came to speak to the Board about a report of someone staying in a camper on their property. The Soltis's told the board that their in-laws do park their camper on the property for approximately three months during the year but they stay in the house while there, not in the camper. Johnson will continue to monitor the situation.

Possible Camper Violation 178 Englewood Road: A report was received of someone possibly staying in a camper on the property. Johnson made a motion to authorize the Board to send a

letter calling out the section of Stearns County Land Use and Zoning Ordinance 439 pertaining to campers in residential areas, seconded by Niemi, all in favor, motion passed. The letter will also be sent to 20445 Woodbine Road and 20624 Woodbine Road.

Short Elliot Hendrickson (SEH) Five (5) Year Road Plan: The Board is waiting on the final contract. Table to September meeting.

MIDCO Contract: The township attorney, Couri, has reported that an agreement has been reached with Midco. The Board is waiting on the contract. A motion was passed at the April Board meeting to allow the contract to be signed outside of a regular meeting.

American Rescue Plan Act (ARPA) Projects: A second payment was received in the amount of \$113,434.97. Total funds received to date \$216,854.93.

- J&P Lighting has delivered the supplies for this project. Niemi will arrange for donated labor and installation.
- Town Hall foundation repair. Niemi is waiting on a bid from Concrete Concepts.

ARPA Resolution to Elect the Standard Allowance: The Couri Legal Seminar recommended townships consider adopting a resolution and Clerk and Treasurer drafted the resolution. The resolution was reviewed by the Board. Johnson made a motion to accept the resolution number 2022-02, motion seconded by Plaggerman, all in favor, motion passed.

Alder Road Water Flow and French Drain Project: Niemi reported that the project has been completed and is working well.

Variance Inquiry JK Landscape Jerry Konz PID #19.10220.0010/19.10748.0128: The last correspondence the Board received was back on July 19<sup>th</sup>. Konz had questions about combining the parcels. No other updates this month. Table to September meeting.

Long and Crooked Lake Access Parking Sign #3 replacement: The Long and Crooked Lake Assn has agreed to pay for the cost of the sign. Township will pay for installation. Clerk will order the sign.

Outdoor Storage Screening Compliance Dirksen, LLC 2340 197th Str E screening PID# 19.10674.0403: Supervisor Plaggerman has been in contact with Dirksen regarding the issue and Dirksen appears to be building up the berm. Table to September meeting.

Future Purchase of Land for Township use: Supervisor Niemi has been in contact with the Administrator for the City of St. Cloud about purchasing land for township use and is currently waiting to hear back. Table to September meeting.

Unfinished home Stephen Hommer 254 Woods Edge Rd PID #19.11027.0000: The letter requesting cleanup and to obtain current permits has been reviewed and approved by Couri. Johnson made a motion to send the letter, dated August 1<sup>st</sup>, 2022, to the property owner, seconded by Plaggerman, all in favor, motion passed.

Property Complaint 189th Str E: Johnson has reached out to the complainant for more information but has not gotten a response. Johnson made a motion to drop this item from the agenda until more information is provided, seconded by Niemi, all in favor, motion passed.

Camper Violation 842 Cascade Rd: Supervisor Niemi reported that the camper has been removed from the property. Clerk Schmidt notes the violation letter referenced in the July minutes was not sent.

Preservation of Road Right Away: The Board has requested that the Planning Commission review and make a recommendation where this should go within the ordinance.

Rezoning Procedure in addition to Planning Commission Review: Planning Administrator James Kantor asked the Board for approval to add a page to the Township website that will assist residents in understanding the order of events that need to happen when submitting a request for administrative split, rezoning request, or plat review. Johnson made a motion to approve the update to the township website, seconded by Plaggerman, all in favor, motion passes. Kantor will work on updating the website.

Brush & Tree Trimming 200<sup>th</sup> Street E: Supervisor Johnson had some concerns about the brush cleanup and tree trimming that was done on 200<sup>th</sup> Street E. Niemi spoke with the contractor to clarify what should and should not be trimmed in future cleanups.

Kim Norlien sprinkler heads in right-of-way – 20171 Lake Maria Rd PID #19.10543.0000: Niemi will follow up with the Norliens to make sure the sprinkler heads get moved out of the right-of-way. Table to September meeting.

Building permits: Fifteen permits were reviewed from Building Inspector Nancy Scott. There are a total of 34 building permits in 2022; 2 new single family houses and overall 2022 valuation increase of permits of \$1,681,000.

Driveway Permits: Dylan Nelson PID 19.10819.0080 18714 Dover Rd – Application Received

Right of Way Work Permits: 2 Frontier pending, permit fees have been received. Couri indicates we need to ask for Certificate of Insurance from applicant and this applies to subcontractors also.

Correspondence: was reviewed which included:

- SCES Ntc of Pub Hrg Hoffarth 20445 Elmwood Road – PID#19.11054.0013
- Minnesota Association of Townships District 5 Meeting Notice
- Couri & Ruppe notification of Legal Service Rate Increase

Review Bills and Claims for Approval

- Niemi made a motion to approve Johnson payroll & expense claim, seconded by Plaggerman, 2 in favor, Johnson abstained, motion passed.
- Johnson made a motion to approve Niemi payroll & expense claim, seconded by Plaggerman, 2 in favor, Niemi abstained, motion passed.

- Johnson made a motion to approve Plaggerman payroll claim, seconded by Niemi, 2 in favor, Plaggerman abstained, motion passed.
- Johnson made a motion to approve all other bills and claims, utilizing check numbers 8337 through 8363, inclusive; motion seconded by Niemi, all in favor, motion passed.

Meeting Dates:

- Planning Commission – as needed.
- Monthly Meeting – Tuesday, September 6<sup>th</sup>, 7:00 PM (due to Sept 5<sup>th</sup> holiday)

Plaggerman made a motion to adjourn the meeting, seconded by Niemi, all in favor, motion passed. Meeting adjourned at 8:27 p.m.

Respectfully submitted,

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Kelli Schuh, Deputy Clerk

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David L. Johnson, Chair