

**LYNDEN TOWNSHIP BOARD
MONTHLY MEETING IN PERSON
September 6th, 2022**

Those present at the Lynden Township Hall were Supervisors Dave Johnson, Dennis Niemi and Tom Plaggerman, Deputy Clerk Kelli Schuh and Treasurer Jean Schermer. James Kantor, Planning Administrator, was also present. Johnson called the meeting to order at 7:00 p.m. and led the pledge of allegiance after a moment of silence for upcoming 9-11 anniversary day.

Agenda: Johnson asked if there were any additions to the agenda from the Board or public. The following item was added:

- Fall Road Tour

Plaggerman made a motion to approve the agenda with the additions, seconded by Niemi, all in favor, motion passed.

Board Meeting Minutes: The August 1st, 2022, regular Twp. Board minutes were reviewed for approval. Johnson made a motion to approve meeting minutes, seconded by Niemi, all in favor, motion passed.

Treasurer's report: The report prepared by Treasurer Schermer was reviewed. Receipts totaled \$7,072.35; Disbursements totaled \$99,086.05; Ending Balance \$637,496.31, which includes \$198,553.47 of ARPA Funds. Johnson made a motion to accept the August treasurer's report and authorize the board to sign the CTAS forms including the Claims list, Net pay account distribution, and cash control statements; motion seconded by Plaggerman, all in favor, motion passed.

Speed Complaint 22095 Fairmont Road and 222nd Street PID#19.10707.008: Jesse Rothfork came to speak to the board about placing a speed limit sign on Fairmont Road and/or 222nd Street due to excessive speeding in the area. Johnson made a motion to authorize installation of a speed limit signs in the area of 222nd Street and Fairmont Road as needed and to coordinate with local law enforcement to enforce the limit, seconded by Niemi. Additional discussion initiated by Supervisor Plaggerman resulted in Johnson to amend the original motion to include any speed studies that might be needed to determine a speed limit on those roads, motion to amend seconded by Plaggerman, all in favor, motion passed.

Driveway Inquiry 264 Elderberry Rd PID#19.11054.0006: Dennis LacQuay inquired about pouring concrete for a third driveway on his property. The Board reviewed site photos and a petition submitted by LacQuay. Johnson made a motion to table until the October meeting to give the Board time to review the request, seconded by Niemi, all in favor, motion passed.

SEH 5 Year Road Plan Written Quote: Niemi will continue to monitor contract negotiations. Tabled until October meeting.

American Rescue Plan Act (ARPA) Projects: Total funds received to date \$226,869.93. \$198,553.47 remaining.

- Town Hall lighting: J&P Lighting has delivered the supplies for this project. Niemi has labor and installation planned for September 9th.

- **Town Hall foundation repair:** Niemi received a bid from Concrete Concepts and presented it to the Board. Johnson suggested that the Board try to obtain additional quotes before making a decision. Niemi will follow up.

Variance Inquiry JK Landscape Jerry Konz PID #19.10220.0010/19.10748.0128: No updates this month. Table to October meeting.

Outdoor Storage Screening Compliance Dirksen, LLC 2340 197th Street East PID#19.10674.0403: It appears that Dirksen is continuing to build up the berm. Plaggerman will follow up. Table to October meeting.

Future Purchase of Land for Township use: Supervisor Niemi heard back from the Administrator for the City of St. Cloud about purchasing land for township use. The Mayor is in support of selling a six acre parcel to the township. Niemi will continue to follow up. Table to October meeting.

Unfinished home Stephen Hommer 254 Woods Edge Rd PID #19.11027.0000: A letter pursuant to Ordinance 10, dated August 1st, 2022, was sent to the property owners notifying them of the ordinances they are in violation of and items that need to be resolved by September 1st, 2022 to avoid fines. The property owners have made some progress cleaning up the property but have not presented proof of any permits to the township and have not installed all necessary exterior/overhead doors. Johnson made a motion to proceed to the administrative fine process, seconded by Plaggerman, 2 in favor, 1 opposed, motion passed.

Kim Norlien sprinkler heads in right-of-way – 20171 Lake Maria Rd PID #19.10543.0000: Niemi has made multiple attempts to follow up with the Norliens to make sure the sprinkler heads get moved out of the right-of-way and they are nonresponsive. Johnson made a motion to prepare a notice of Lynden Township Ordinance #10 for the property owner, seconded by Niemi, all in favor, motion passed.

Planning Commission Recommendations re: Preservation of Road Right of Way: The Board has requested that the Planning Commission review and make a recommendation where this should go within the ordinance. James Kantor said the Planning Commission is trying to find a time to meet. No other updates at this time.

Planning Commission Review of Solar Energy Systems and Accessory Application Process: James Kantor said the Planning Commission is trying to find a time to meet to discuss. James will reach out to Gary Gray for input on other local processes that already exist for this. Kantor will also discuss with the members about a reinstating a standing date for meetings of the Planning Commission.

Fall 2022 Road Tour: The fall road tour is scheduled for Tuesday, September 20th at 1:00 PM. A notice has been published on the township website and on the bulletin board at the townhall.

Century Link & Midco Internet: Century Link internet service to the townhall has been cancelled as of August 30th, 2022, and all equipment has been returned. Midco installation is set for September 29th, 2022.

Digital Nomads Internet – Pending Cancellation: Cancellation is on hold until Midco is installed and James Kantor has an opportunity to test the new (Midco) internet. Table until October meeting.

Building permits: Sixteen permits were reviewed from Building Inspector Nancy Scott. There are a total of 50 building permits in 2022; 2 new single family houses and overall 2022 valuation increase of permits of \$1,796,000.

Driveway Permits: None

Right of Way Work Permits: 2 Frontier pending, permit fees have been received, but they are changing subcontractors. Couri indicates we need to ask for Certificate of Insurance for Liability, naming the Township as an insured and meeting statutory minimums for coverage from the applicant and this applies to subcontractors also.

Correspondence: was reviewed which included:

- SCES Ntc of results of variance application Hoffarth 20445 Elmwood Road – PID#19.11054.0013
- Minnesota Association of Townships Application for LRIP Township Representative
- DNR State Park Account Solicitation (on agenda for October 3rd)
- SCES Ntc of Public Hearing Re: Enactment of Ordinance 642

Review Bills and Claims for Approval

- Plaggerman made a motion to approve Johnson payroll & expense claim, seconded by Niemi, 2 in favor, Johnson abstained, motion passed.
- Johnson made a motion to approve Niemi payroll claim only, seconded by Plaggerman, 2 in favor, Niemi abstained, motion passed.
- No claim for Plaggerman due email issues
- Johnson made a motion to approve all other bills and claims, utilizing check numbers 8364 through 8387, inclusive; motion seconded by Niemi, all in favor, motion passed.
- Johnson made a motion to pay ML Schendzielos Excavating Inc. claim for August, 2022, received after the deadline. Claim is in the amount of \$8,237.50 and to have the clerk, treasurer and chair sign the check outside of a regularly scheduled board meeting, seconded by Niemi, all in favor, motion passed.

Meeting Dates:

- Planning Commission – as needed.
- Fall Road Tour – Tuesday, September 20th, 1:00 PM
- Monthly Meeting – Monday, October 3rd, 7:00 PM

Johnson made a motion to adjourn the meeting, seconded by Plaggerman, all in favor, motion passed. Meeting adjourned at 8:54 p.m.

Respectfully submitted,

Kelli Schuh, Deputy Clerk

David L. Johnson, Chair