

**LYNDEN TOWNSHIP BOARD  
MONTHLY MEETING IN PERSON  
December 5, 2022**

Those present at the Lynden Township Hall were Supervisors Dave Johnson, Dennis Niemi and Tom Plaggerman, Clerk Jenny Schmidt and Treasurer Jean Schermer. James Kantor, Planning Administrator, was also present. Johnson called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

Agenda: Johnson asked if there were any additions to the agenda from the Board or public. Johnson made a motion to approve the agenda, seconded by Niemi, all in favor, motion passed.

Board Meeting Minutes: The November 7, 2022, regular Twp. Board minutes were reviewed for approval. Plaggerman made a motion to approve meeting minutes, seconded by Niemi, all in favor, motion passed.

Treasurer's report: The report prepared by Treasurer Schermer was reviewed. Receipts totaled \$7,772.13; Disbursements totaled \$25,656.04; Ending Balance \$602,8126.11, which includes \$198,553.47 of ARPA Funds. Johnson made a motion to accept the Nov treasurer's report and authorize the board to sign the CTAS forms including the Claims list, Net pay account distribution, and cash control statements; motion seconded by Plaggerman, all in favor, motion passed.

Rezoning Inquiry Carol Jones 18564 Lake Maria Rd PID #19.10290.0000: Jones withdrew this request on November 8, 2022. The Planning Commission did not convene.

JK Landscape Jerry Konz PID #19.10748.0130 (PID#10220.0010/19.10748.0128/19.10748.0117): The 3 Parcels have been consolidated with a new assigned PID #19.10748.0130. The inquiry in re vacating an easement was reviewed by Couri and he has provided the process. This process was provided to Konz in mid-November. Konz submitted a Petition dated November 15, 2022. Johnson made a motion to reject the Petition on the grounds that it does not have 8 valid signatures of electors from the Township, seconded by Niemi, all in favor, motion passed. Official Building Inspector Nancy Scott received an updated certificate of survey and water/erosion analysis/plan and recommends our township Engineer review for land disturbance and MPCA implications. The referral to an Engineer is pending.

Kim Norlien sprinkler heads in right-of-way 20171 Lake Maria Rd PID #19.10543.0000: The administrative issue was resolved without the need for an administrative citation. The Settlement agreement has been signed.

Administrative Notice Thelen 295 Elderberry Rd PID #19.11054.0021: An administrative notice was issued on October 7 with a compliance deadline of November 5, 2022. Niemi received pictures on Nov 5 showing majority compliance, and allowed an extension until December frost for them to complete removal/restoration. Niemi completed a site visit on Nov 28, noted the removal/restoration was not completed, explained the 66 foot ROW, and allowed another extension, with a compliance deadline of December 28, 2022. Clerk will send an Amended Administrative Notice.

Katheryn Lange – 21832 Co Rd 44 PID #1919.10515.0002: Lange was present and provided an update. She will not be moving anything on to the parcel and is working with SCES to obtain the administrative split to get rid of the building restriction that is on this parcel. Lange was instructed to keep Official Building Inspector Nancy Scott informed. Niemi made a motion to rescind the October 3<sup>rd</sup> motion to allow Lange to move the building on to the property with a sunset of July 1, 2023, seconded by Plaggerman, all in favor, motion passed.

Township Engineer and 5 Year Road Plan Written Quote: Niemi contacted Hakanson Anderson Engineering Firm who will submit a proposal soon. Niemi will attempt to get 2 other proposals. Tabled to Jan meeting.

American Rescue Plan Act (ARPA) Projects: Total funds received to date \$226,869.93. \$198,553.47 remaining.

- Town Hall foundation repair: Concrete Concepts estimate was previously accepted. Per Concrete Concepts the estimate in the amount of \$7,500 may increase as the work cannot be done this year and the cost of concrete may go up.

Purchase of Land for Township use: Niemi made a motion to accept Resolution 2022-05, A Resolution Approving Preliminary and Final Plats, seconded by Plaggerman, all in favor, motion passed. Chair and Clerk executed both documents. Johnson made a motion to allow Chair and Clerk to sign the Vacant Land Purchase Agreement outside of a regularly scheduled meeting if advised by our Attorney to do so, seconded by Niemi, all in favor, motion passed.

Planning Commission Recommendations re: Preservation of Road Right of Way: The Planning Commission recommends this should be placed in the subdivision ordinance. Niemi made a motion to amend Lynden Township Subdivision Ordinance #8, Section 401, E, seconded by Johnson, all in favor, motion passed.

Notice of Interest Hazard Mitigation Plan: Johnson was previously approved to pursue 2 projects identified in the hazard mitigation plan, those being sirens and dry hydrants, and to submit the Notice of Intent forms. Niemi and Plaggerman have contacted Annandale Fire and Clearwater Fire to obtain their respective support for the dry hydrant at Long Lake and/or whatever other location deemed appropriate. Johnson has already contacted the DNR which has preliminary approval about getting a de-watering permit for Long Lake. Tabled to Jan.

Dept. of Transportation Strengthening Mobility Revolutionizing Transportation (SMART) Grants: Johnson spoke with Jodi Teich in re this grant for targeting portable signs for 200 Str and Franklin Rd among other possible locations, and will also contact the vendor directly.

Certificate of Compliance Ben Anderson-Stearns County Parks Dept and Douglas Bischoff – 22480 Co Rd 75, 508 222<sup>nd</sup> St E St Cloud, 557 222<sup>nd</sup> St E, St Cloud, and 603 222<sup>nd</sup> Str E, St Cloud. PID #'s 19.10470.0000 19.10472.0000 19, 10821.0000 & 19,10470.0006: It is noted an application was received and the \$325 fee has been paid. The Planning Commission performed a site visit on Nov 30, 2022, and met that same day to review the application. At that meeting, the planning commission unanimously recommended approval of the administrative subdivision and to issue a Certificate of Compliance. Johnson made a motion to approve the Certificate of Compliance, not

withstanding the application being signed by the Parks Director, and that this Certificate of Compliance certifies that the parcel split and subdivision resulting from the proposed conveyance described above complies as of this date with the Lynden Township Subdivision Ord 8 and Zoning Ord 7 regarding such split or subdivision. This Certificate of Compliance relates exclusively to the split or subdivision of the property described herein and is not intended and shall not be construed to be a consent or representation as to the compliance of the property with any other portion of the Lynden Township Ordinances, which compliance is the responsibility of and obligation of the owner of the property, seconded by Niemi, all in favor, motion passed.

Anderson Trucking Appl for Rezoning 725 Opportunity Dr PID #19.10460.0020: It is noted an application was received on Nov 15 and the \$325 fee has been paid. The Planning Commission performed a site visit on Nov 30, 2022, and met that same day to review the application. At that meeting, the planning commission unanimously recommended approval the request to rezone. No one is present from Anderson Trucking. Johnson made a motion to table this to the Jan 9 meeting to allow the Board time to review, seconded by Plaggerman, all in favor, motion passed.

Republic Route Improvement Plan – Mike Heidemann: Beginning Jan, 2023, **Republic will move Lynden Township recycling pickup day from Friday to Thursday.** This change reduces their carbon footprint and allows for a Friday recovery day in the event of any issues. They will do call blasts, mailings and send information for us to post on our website.

Notice of Town Offices to be Elected/Candidate Filing Notice: Clerk will post and publish the Candidate filing notice for One Supervisor/Three year term and One Treasurer/Two year term. Filing period begins January 3, 2023 and closes on January 17, 2023 at 5:00 p.m.

Building permits: 3 permits were reviewed from Building Inspector Nancy Scott. There are a total of 86 building permits thus far in 2022; 3 new single family houses and thus far overall 2022 valuation increase of permits of \$2,259,000.

Driveway Permits and Right of Way Work Permits: None

Correspondence: was reviewed which included:

- MATIT CLC (Comprehensive Liability Coverage) Statement. Niemi will review
- SCES Ntc of Intent to Revise Local Water Management Plan

Review Bills and Claims for Approval

- Plaggerman made a motion to approve Johnson payroll & expense claim, seconded by Niemi, 2 in favor, Johnson abstained, motion passed.
- Note: Niemi has no claim this month.
- Johnson made a motion to approve Plaggerman payroll claim, seconded by Niemi, 2 in favor, Plaggerman abstained, motion passed.
- Johnson made a motion to approve all other bills and claims, utilizing check numbers 8429 through 8467, inclusive; motion seconded by Niemi, all in favor, motion passed.

Meeting Dates:

- Planning Commission – as needed.
- Monthly Meeting – Monday, January 9, 2023, 7:00 pm (Jan 2 Legal Holiday)

- Audit Meeting – Tuesday, January 24, 2023, 6:00 pm
- Budget Meeting – Tuesday, January 24, 2023, 6:30 pm

Johnson made a motion to adjourn the meeting, seconded by Niemi, all in favor, motion passed.  
Meeting adjourned at 8:53 p.m.

Respectfully submitted,

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Jenny Schmidt, Clerk

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David L. Johnson, Chair