

**LYNDEN TOWNSHIP BOARD
MONTHLY MEETING IN PERSON
NOVEMBER 4, 2024**

Those present at the Lynden Township Hall were Supervisors Tom Plaggerman, Scott O’Konek and Jamie Schultz-Ludenia, Clerk Jenny Schmidt, Deputy Clerk Kelli Schuh, Treasurer Jean Schermer and Deputy Treasurer Lori Creamer. James Kantor, Planning Administrator, was also present. Plaggerman called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

Agenda: Plaggerman asked if there were any changes to the agenda from the Board or public. Two items were added: Stearns County Deputy Tyler Thunstedt and Signs on Eaglewood Road. One item was removed: Request to establish a cartway at 16981 Co Rd 145. Plaggerman made a motion to approve the amended agenda, seconded by Schultz-Ludenia, all in favor, motion passed.

Board Meeting Minutes: The October 7, 2024 Board meeting minutes and the October 28, 2024 Public Hearing minutes were reviewed for approval. Plaggerman made a motion to approve the meeting minutes, seconded by Schultz-Ludenia, all in favor, motion passed.

Treasurer’s report: The report prepared by Treasurer Schermer was reviewed. Receipts totaled \$15,389.37; Disbursements totaled \$56,600.44; Ending Balance \$586,093.04, which includes \$59,108.04 of ARPA Funds. Plaggerman made a motion to accept the October 2024 Treasurer’s report and authorize the board to sign the CTAS forms including the claims list, net pay account distribution, and cash control statements; motion seconded by Schultz-Ludenia, all in favor, motion passed.

Stearns County Deputy Tyler Thunstedt: Deputy Thunstedt gave an update on calls received in Lynden Township in August, September and October.

Certificate of Compliance Ron Bartosiewski/Jerry Konz 15463 3rd Ave PID#19.10424.0002: The Planning Commission performed a site visit on October 21, 2024 and met that same day to review the application. At that meeting the planning commission unanimously recommended approval of the Administrative Subdivision. Plaggerman made a motion to approve the Certificate of Compliance and authorize the Chair and Clerk to sign the Certificate of Compliance outside of a monthly meeting, motion seconded by O’Konek, all in favor, motion passed.

LRIP Grant for 200th Street E, from CR 145 to 21st Ave E: Preliminary Plan expected in the next week and Stearns County may solicit for bids as early as January, 2025.

Comprehensive Plan Review and Update: Planning Administrator Kantor has independently reviewed and will bring recommendations to the Planning Commission.

Subdivision Ordinance Review: Planning Administrator Kantor has independently reviewed and will bring recommendations to the Planning Commission.

On Premise and Off Premise Signage Ordinance Stearns County 439 7.25: Plaggerman has not heard back from Stearns County Attorney Chad May. Plaggerman will escalate to the County

Commissioners. O’Konek made a motion for Plaggerman to claim time and mileage to attend the County Commissioners meeting on November 5, 2024, motion seconded by Schultz-Ludenia, all in favor, motion passed.

Hakanson Anderson Engineer Contract: Contract is set to expire at the end of the year.

Certificate of Compliance Jeff Storms/Vaerst/Gerads 21522 8th Ave PID#19.0516.0000 19.10516.0001: Storms did not appear. Tabled until December meeting.

2025 Spring Clean Up Day: Plaggerman will reach out to West Central and Republic for pricing, and Clearwater Township for use of their facility for the 2025 clean up.

Noxious Weed Report: O’Konek has completed the report and it has been submitted.

Missing Signs on Eaglewood Road: The township will order new signs to replace the missing signs. Existing signs in need of repair will be fixed.

Building permits: 16 permits were issued by Building Inspector Nancy Scott for the month of October. There are a total of 58 building permits issued in 2024 and 4 new single-family homes, with an overall 2024 valuation of \$3,649,500 per her report.

Driveway Permits and Right of Way Work Permits: 0 ROW, 0 Driveway

Planning and Zoning Update: Planning Administrator Kantor gave the Board an update on the type of inquires he received in October.

Correspondence: was reviewed which included:

- Stearns County Cannabis Retail Business Registration & Compliance Checks
- Notice of Public and Evidentiary Hearings on the Minnesota Energy Connection Project
- Request from Stearns County Sheriff’s Department to identify emergency contacts

Review Bills and Claims for Approval:

- Plaggerman made a motion to approve bills and claims, utilizing check numbers 8927 through 8950, seconded by O’Konek, all in favor, motion passed.

Meeting Dates 2024:

- Planning Commission – as needed
- Monthly Meeting – Monday, December 2, 7:00 p.m.

Schultz-Ludenia made a motion to adjourn the meeting, seconded by O’Konek, all in favor, motion passed. Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Kelli Schuh, Deputy Clerk

Thomas Plaggerman, Chair