

Stearns County Property Viewer

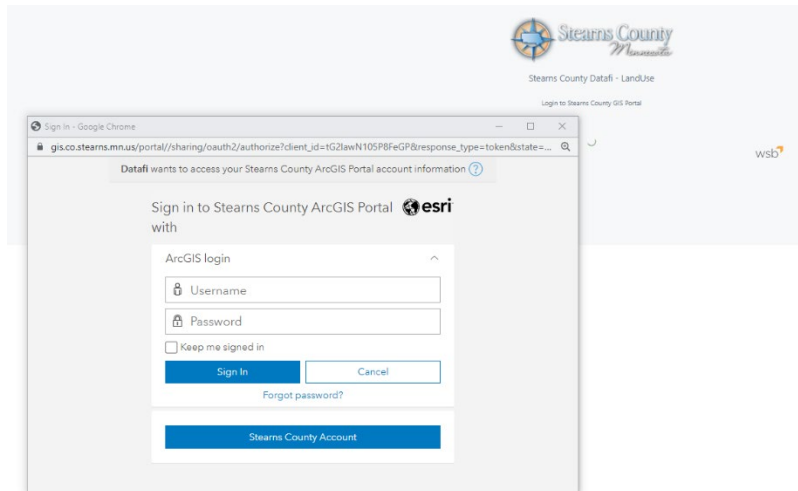
- Public <https://datafi.wsbeng.com/#!/prod/county!mn!stearns!public>
- Secured <https://datafi.wsbeng.com/#!/prod/county!mn!stearns!partners>

Log-in:

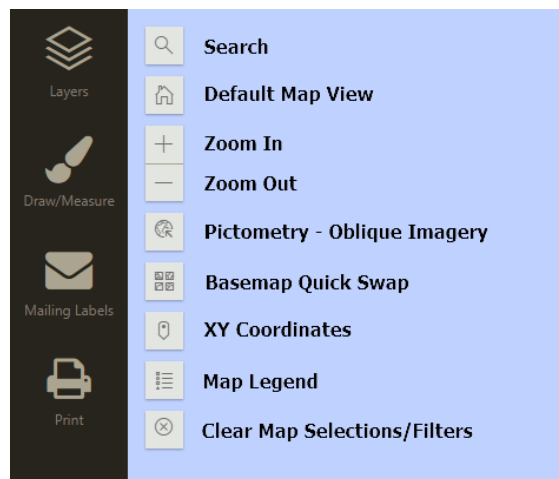
For the Secured version of the application, you will need to use an ArcGIS login. Type in your username and password then click the “Sign In” button. DO NOT USE THE “Stearns County Account” button.

Contact the GIS Team to obtain credentials.

Please let us know at GISTeam@stearnscountymn.gov
If you are having any issues with logging in.



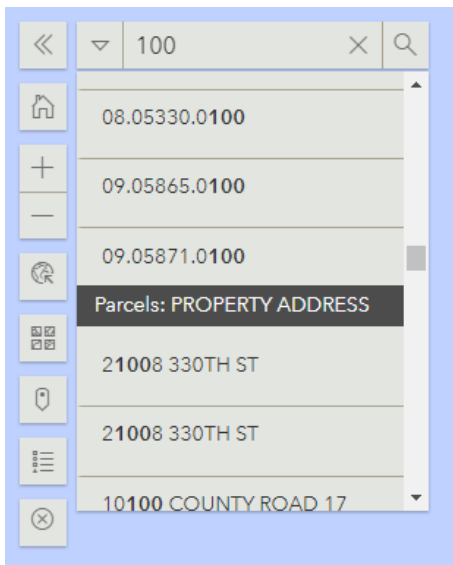
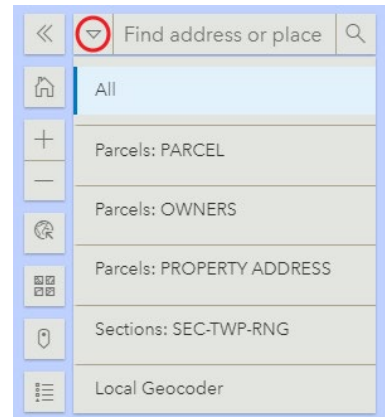
Tools inside the map window:



Search:

Type in the Search text box to search by Parcel ID, or Owner Name, or by Property Address from the Parcel layer, or by Section-Township-Range from the Sections layer, or by address or location name using the Esri Local Geocoder. Alternatively, you can click the down arrow then choose which search you want to use to limit the search to just one of the three sets.

After you have typed a few characters, the dropdown will autofill with any valid matches. Select the match you want to zoom to that location. There will be a divider between each search type (Parcel ID, Property Address, or Local Geocoder).



Once you zoom to the location, some information on the parcel will appear in the upper right, and additional information will be available in the tables at the bottom of the page. Click on the black boxes to activate the different tables. The green box will show the active table or tab.

A screenshot of a parcel information page. The page displays a table with the following data:

Tax Year ↓	Emv Land	Emv Building
2024	\$159,700.00	\$0.00
2023	\$145,200.00	\$0.00
2022	\$129,000.00	\$0.00
2021	\$63,000.00	\$0.00

At the bottom of the page, there is a navigation menu with the following tabs: Taxes, Special Assessments, Valuation, Property Classification, Property Information, Taxation & Valuation, and Property Photos. The "Valuation" tab is highlighted with a green background.

You can also select a parcel by clicking on the parcel in the map window. This will also update the info window on the right and the tables at the bottom.

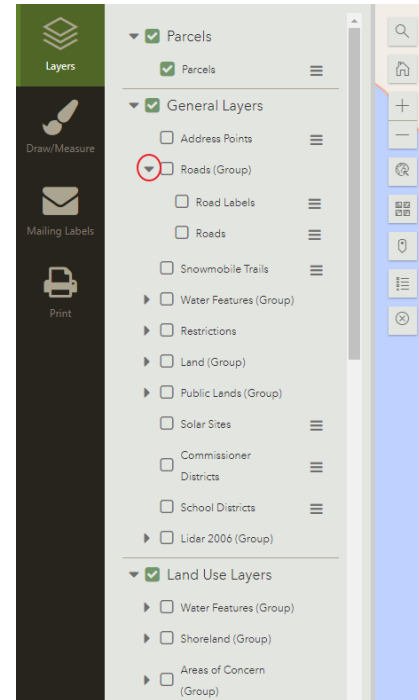
Layers Menu:

The layers menu allows you to toggle on or off different layers in the map. Some map layers are in groups, so you may need to click the arrow next to a group to see all the layers that are in that group.

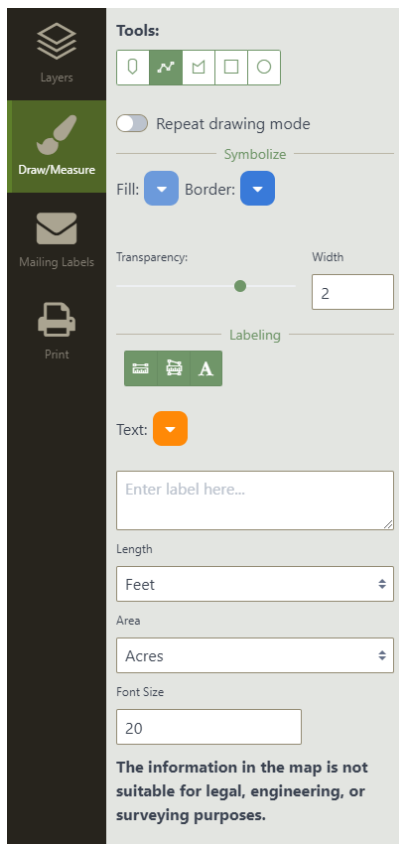
The bottom of the layers list includes the aerial imagery flown specifically for Stearns County, as well as publicly available imagery from the state.

The green box with the white check must be on for both the group and the layer if you want to see the layer in the map.

Some layers are set to only draw at specific zoom levels, so if you don't see a layer that you have checked on, you should zoom in closer.



Draw/Measure Menu:



You can draw a Point, Line, Polygon, Rectangle, or Circle on the map with or without length and area measurement labels.

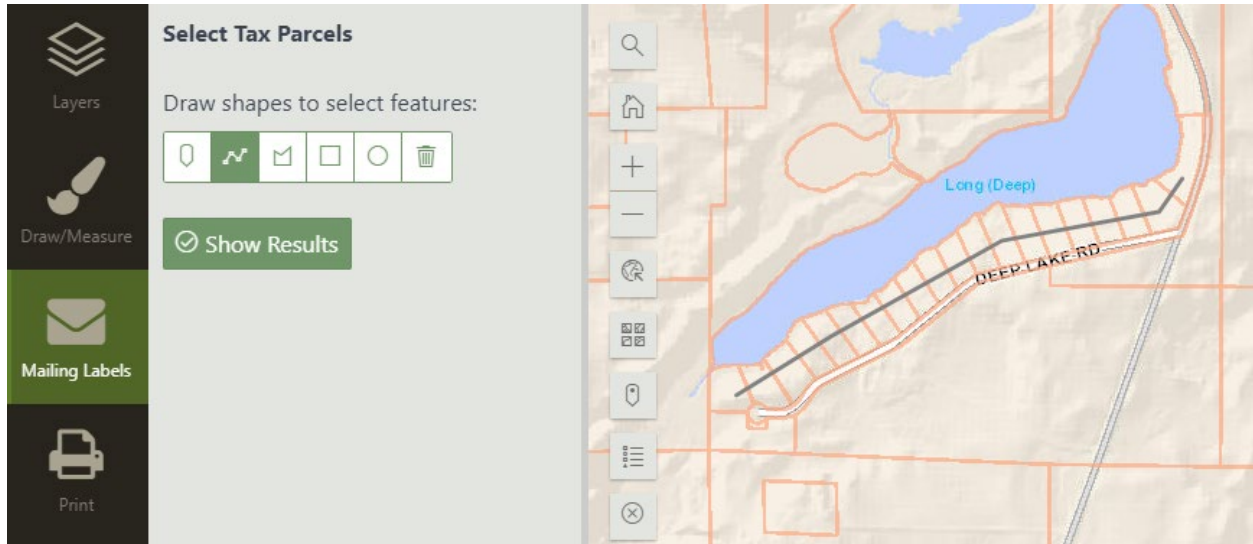
The five buttons across the top set if you are adding a Point, Line, Polygon, Rectangle, or Circle. Click the button, then click and drag on the map to start drawing. The length and/or area measurements will show as you are drawing.

Once you complete your drawing the length and/or area will label if you have the labeling toggled on (green). The three labeling buttons are length, area, and additional text. The additional text label will show whatever text you type into the "Enter label here..." box under the length or area label.

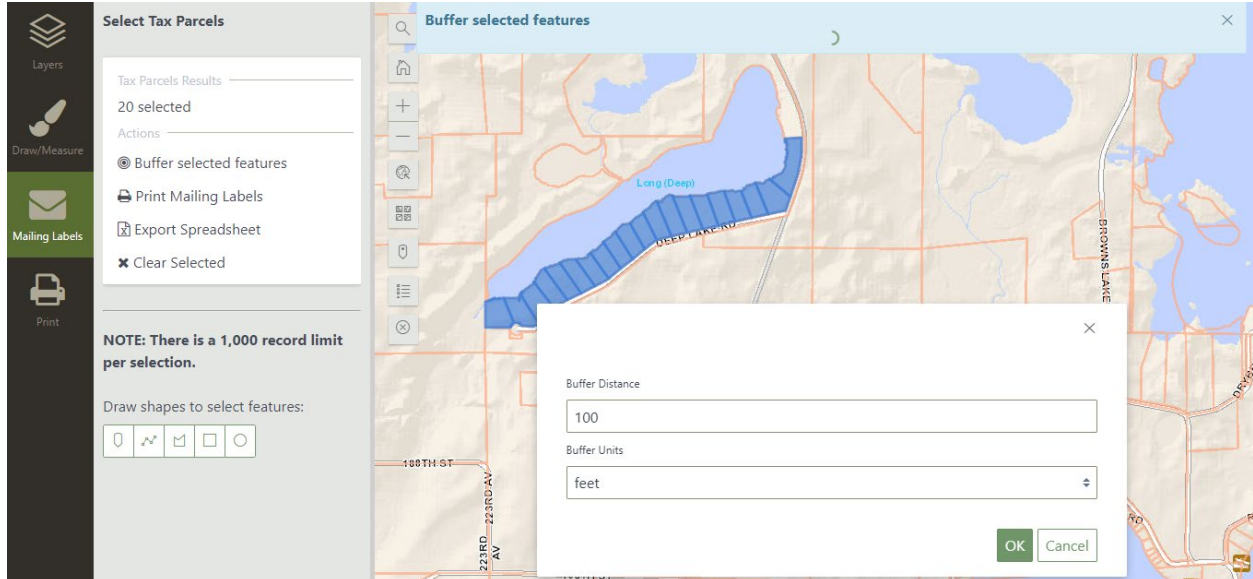


Mailing Labels Menu:

You can select parcels to be included in a mailing labels list using the Point, Line, Polygon, Rectangle, or Circle tool, then click Show Results. **There is a 1,000 parcel limit per selection/export.**



The selected parcels will highlight in blue. You can then buffer the selection if you want to add every parcel within the distance that you set, of the selected parcels to the list.



You can then select Print Mailing Labels or to export the mailing list as a spreadsheet. You will be asked if you want Owner, Resident or Both. Owner will give the property owner name and address. This address is tied to the parcel, but may not be in the same zip code, or even state. Resident will give the property address. Note that the property address may not be a valid mailing address, as the resident may get mail through a P.O. Box or may not receive mail at this location. The county does not track if the addresses are postal valid.

Print Menu:

From the print menu, you can export a PDF, PNG, or JPEG map of an area of Stearns County showing all the map features that you have turned on in the layers list.

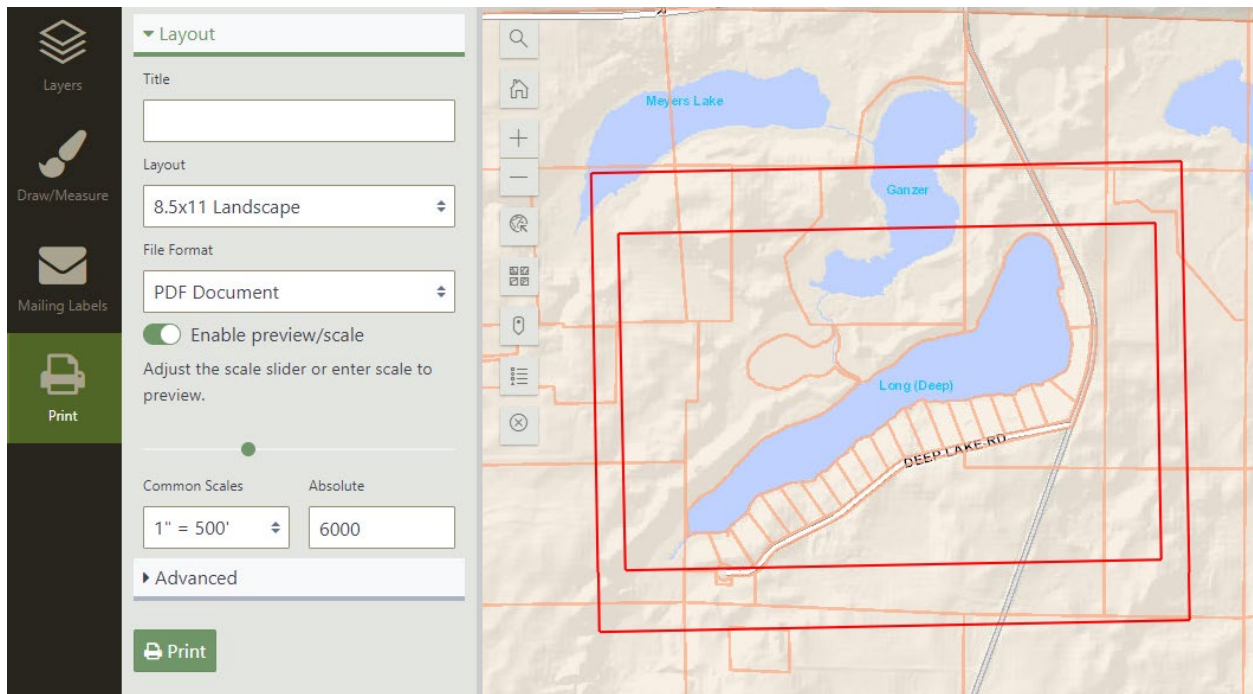
You may type in a title for the map in the Title box or leave it blank for no title.

Choose the page size and landscape or portrait.

Choose the file format you would like the export to be (PDF, PNG, or JPEG)

If you toggle on the “Enable preview/scale” you will see two red boxes on the map. The larger box is the page size, the smaller box is the area of the map that will be in the print.

If you would like the map to print at a specific scale, you can use the Common Scales dropdown. Otherwise use the slider to make the inside box cover the entire area you want to see on the print.



Click Print to export your map.

Parcel Filter Menu:

Parcel filter is a new feature that was created due to the change in how the search functionality works. Search only lets you choose one parcel. So, if you want to see all parcels owned by the same person, you cannot do it with the Search bar, but you can with Parcel Filter. Once you add a filter the results will be in the Parcel Filter list at the bottom of the page.

Choose Add a filter, then choose what you want to filter by from the following list: Owners, Plat, Section-Township-Range, TAG, TIF Description, City, Township, School, or Watershed. Then using one of the functions (usually Contains), type in ONE WORD. You can add additional filters for multiple words, but if you try to use multiple in one filter, it will only find it the exact way you typed it. For example, if you put in “Dan Schmitz” you will find nothing. But if you filter by Owner, put “Schmitz”, then add a filter by owner and put “Dan” you will get 8 results.

The screenshot shows a web application interface for parcel filtering. On the left, there is a sidebar with various tools like Layers, Draw/Measure, Mailing Labels, Print, and Soil Clip. The main area is divided into a map and a table. The map shows a grid of townships around St. Cloud, MN. The table below the map displays the results of a filter search for 'Schmitz' and 'Dan'. The table has three columns: PID, Owners, and Highlight. There are 8 rows of data, each with a checkbox in the PID column and a green highlight icon in the Highlight column. At the bottom of the interface, there are tabs for Property Information, Taxation & Valuation, Property Photos, Parcel Filter (which is highlighted in red), and Restrictions.

PID	Owners	Highlight
<input type="checkbox"/> 08.04718.0000	SCHMITZ DANIEL E & SCHMITZ JOANIE A	
<input type="checkbox"/> 20.11532.0000	SCHMITZ DANIEL J & SCHMITZ TANYA L	
<input type="checkbox"/> 32.21608.0000	SCHMITZ DANIEL M & TRICIA L	
<input type="checkbox"/> 33.22165.0015	SCHMITZ DANIEL L & CYNTHIA L	
<input type="checkbox"/> 48.29442.0002	SCHMITZ DANIEL L & CYNTHIA L	
<input type="checkbox"/> 84.53944.0000	SCHMITZ DANIEL L & CYNTHIA L	
<input type="checkbox"/> 84.53945.0000	SCHMITZ DANIEL L & CYNTHIA L	
<input type="checkbox"/> 84.53885.0000	SCHMITZ DANIEL L & CYNTHIA L	

From that table, if you hover over a record a yellow dot will show on the map at the center of the parcel. If you click the green Highlight button it will zoom to that record and highlight it red. To see the other property information in the other tabs, you will need to click on the parcel on the map for the other tables to update.

From the table you can also click the Export Spreadsheet button to export a list of the filtered and selected records. Select records by clicking the box next to them. Select all records in the filter by checking the box in the header row.

NOTE: before using a filter, the Parcel Filter table will contain ALL the parcel records.

Press the Clear button to clear the filters.

When doing a filter you can also use the “Show available options” functionality. I do not suggest this with Owners, but with the other filters it can be useful.